

## **Community Announcements**

- Contact the Clerk's office if you're interested in purchasing metal folding chairs from Memorial Hall.

### **Village of Dorchester Finance Committee Meeting**

**Date: September 7, 2016 (Wednesday) 6:45 pm**

**Clerk's Office 228 W. Washington Ave, Dorchester WI**

#### **MINUTES:**

1. Trustee Derrico called the meeting to order.
2. In attendance were Trustee Cook, Trustee Derrico, and Clerk-Treasurer Ruge. Chairperson Schauer was absent.
3. After discussion and review, a motion was made by Trustee Cook, seconded by Trustee Derrico, to approve the bills and vouchers from August, 2016. Motion carried 2-0.
4. A motion was made by Trustee Derrico, seconded by Trustee Cook, to adjourn the meeting. Motion carried 2-0. Meeting was adjourned at 6:55pm.

Terri Wiersma, Deputy Clerk-Treasurer

### **VILLAGE OF DORCHESTER BOARD MEETING**

**DATE: Wednesday, September 7, 2016 7:00pm Clerk's Office, 228 W. Washington Ave, Dorchester WI**

#### **MINUTES:**

1. The meeting was called to order by President Rau.
2. Pledge of Allegiance was stated.
3. Board members in attendance included President Rau, Trustee Seubert, Trustee Underwood, Trustee Cook, Trustee Derrico, and Trustee Schwoch; Trustee Schauer was absent. Others in attendance were Police Chief Gary Leichtman, Water/Sewer Manager Rick Golz, Public Works employee Clint Penney, Clerk-Treasurer Brooke Ruge, Todd Trader from MSA, and Chet Bente & Jonathan Bradley from Dakota Supply Group.
4. There was no public input.
5. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the minutes from the August 3, 2016, Board meeting. Motion carried 6-0.
6. A motion was made by Trustee Schwoch, seconded by Trustee Derrico, to approve the August, 2016 Audit Report. Motion carried 6-0. The September, 2016 Audit Report was distributed by Clerk-Treasurer Ruge.
7. Chet Bente & Jonathan Bradley from the Dakota Supply Group presented information on Kamstrup smart water meters. These ultrasonic smart meters can be read with a smart phone or tablet, and can extract 460 days worth of data. Alarms are displayed as reads are happening in the field to alert the meter reader if there is an error. The meters are highly accurate and have a long life expectancy. The Board will discuss these and other options at future Board meetings.
8. Rick Golz gave the water/sewer monthly update. Several sewer lines were jetted; one on Front Street was completely clogged and will need to be replaced.

9. Todd Trader, MSA Professionals, gave an update on CDBG grant application and reviewed 2017 street projects. Dorchester was one out of 17 applicants that was awarded a Community Development Block Grant.
10. A motion was made by Trustee Cook, seconded by Trustee Derrico, to accept the CDBG grant awarded. Motion carried, 6-0.
11. Discussion was held on the quotes presented by MSA for the 2017 street and utility projects. The total estimate was \$195,150 for the full design and construction phase of the projects. A motion was made by Trustee Schwoch, seconded by Trustee Underwood to contract with MSA Professionals for design/bidding/construction of 2017 street & utility projects. Motion carried, 6-0.
12. A motion was made by Trustee Schwoch, seconded by Trustee Cook, to contract with MSA Professionals for CDBG Grant Administration. Motion carried, 6-0.
13. A motion was made by Trustee Cook, seconded by Trustee Derrico, to contract with MSA Professionals for Safe Drinking Water Loan Application and Administration. Motion carried, 6-0.
14. A motion was made by Trustee Cook, seconded by Trustee Schwoch, to contract with MSA Professionals for Clean Water Fund Loan Application and Administration.
15. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to sign DNR ITA/PERF Authorization Form. Motion carried, 6-0.
16. Clint Penney gave the Public Works monthly update. The sewer lining along Business County Road A will be replaced in October, and a 2" offset will be repaired. The curb will be replaced in late September. American Asphalt keeps pushing back the start of blacktopping N. Front Street.
17. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to purchase a laser (leveling) kit with accessories from Farrell Equipment, for a total of \$878.98. Motion carried, 6-0. The level is needed in grading sewer and storm sewers. We have been renting one from Meyer; however, they only have one.
18. A motion was made by Trustee Cook, seconded by Trustee Seubert, to accept a quote of \$8220 from Jensen & Son Asphalt Paving for patching on N. 4<sup>th</sup> Street, S. 4<sup>th</sup> Street, W. 2<sup>nd</sup> Avenue, Parkside Drive, and W. Kennedy Avenue. Motion carried, 6-0.
19. Chief Gary Leichtman gave his monthly report. Resident Terry Recore recently reported 5 hitches missing from his property; he named the police department as the main suspect. Going forward, Mr. Recore will need to refer all thefts of property and property damage to Clark County to avoid a conflict of interest by Chief Leichtman. Chief Leichtman is also looking into using IDI Data Source as a background check company. It is cloud-based with no monthly fee, so he is going to use it for a few weeks on a trial basis.
20. Update from Randy Anderson, Clark County Highway Committee, (via email) on the application submitted to Clark County to have Business County Road A from Parkside Drive to S. Front Street opened to ATV/UTV use. The Clark County Highway Committee will bring it up at their meeting on October 5.
21. Discussion was held on changing the speed limit listed in Amended Ordinance 155: Designating All-Terrain Vehicles, Vehicle Routes, and Regulating the Operation of these Vehicles. The speed limit for ATV/UTVs is currently 15mph; however, the speed limit for other vehicles is 25mph. The Board has expressed concern that the disparity may cause traffic jams on busier roads.

22. A motion was made by Trustee Derrico, seconded by Trustee Schwoch, to allow give President Rau and Clerk-Treasurer Ruge the authority to approve the revised ad for Clark County Area Visitor Guide with CCEDC. Motion carried, 6-0.
23. A motion was made by Trustee Schwoch, seconded by Trustee Seubert, to approve a picnic license for St. Louis' Fall Festival. Motion carried, 6-0.
24. A motion was made by Trustee Schwoch, seconded by Trustee Underwood, to transfer funds from water utility into future expenditures account. Motion carried, 6-0.
25. A motion was made by Trustee Derrico, seconded by Trustee Seubert, to transfer funds from sewer utility into future expenditures account. Motion carried, 6-0.
26. Discussion was held on committee meetings to begin process for 2017 budget. Committees will meet in September to discuss budget needs for 2017.
27. The Board acknowledged the invitation from Midnight Riders to attend a landowner appreciation event at the Dorchester Park.
28. The next Village Board meeting will be on October 5, 2016.
29. A motion was made by Trustee Derrico, seconded by Trustee Seubert, to adjourn the meeting. Motion carried, 6-0. Meeting adjourned at 9:00pm.

Terri Wiersma  
Deputy Clerk-Treasurer